

Bement Public Library District Board Meeting  
August 20, 2024

Board President Mary Postlewait called the meeting to order at 5:30 pm. Director Donna Techau and Board Trustees Bill Gallagher, Jill Lawson, Gail Wright, and Kenneth Wright were present. Trustees Jerry Watzlawick and Connie Kinsella were absent. No one from the public attended.

Ken Wright made a motion to approve the consent agenda as provided. Bill Gallagher seconded the motion, and all trustees present voted "Aye".

In old business, Director Techau provided a handout of statistics reported in the FY23-24 IPLAR which was completed this week.. She reported on the status of the proposed mural idea for the new fencing installed on the north side of the building. Nothing has yet been done towards that end. Director Techau reported that the remote function on our security cameras is now working. Rob Lyons performed that development work. The audit of patron accounts will be conducted as soon as new library cards and a welcome packet are created. Director Techau hopes to have these to the printer in September. Board agreed to table the discussion on going fine free until the Board has had an opportunity to read the handouts Director Techau provided (including the white paper).

A handout was given to the board showing the drawings and cost of the selected circulation desk and new mobile shelving. We will handle the demolition and removal of the old circulation desk. Ken Wright made a motion to approve the purchase of said desk and shelving for the cost of \$28,246.79. Gail Wright seconded the motion. A roll call vote was taken. All members present said "Aye".

The website audit for ADA compliance is taking longer than anticipated. Streamline came back to IHLS libraries with a revised quote (down from \$300/month to \$80/month). Board agreed that Donna should finalize details and ensure the length of contract for the \$80/fee. Per Donna's discretion upon getting the final details, the board agreed that we will purchase this contract. Ken Wright made the motion to approve this contract, and Bill Gallagher seconded the motion.

The board reviewed the FY24-25 Levy documents which were published 8 weeks ago. Certified copies have been received of the publication. Gail Wright made the motion to approve the Levy ordinance for a total budget of \$162,618. Bill Gallagher seconded the motion. Roll call vote taken. All members present voted "Aye".

In new business, Director Techau reviewed the calendar of upcoming events, including National Fire Prevention Week, Smokey the Bear's Birthday Bash, and Fall Fling. Director Techau informed the board that she will be placing a donation box in the library as a formal way of collecting monetary donations, instead of them being collected in the cash drawer.

Staffing was discussed. With the resignation of the Assistant Director next month, Director Techau indicates this is a good time to evaluate staffing levels. We will keep the position available in the policies, but allow current staff to fill needs. If, upon evaluation, it is determined more staff is necessary, the position will be posted for hire.

Director Techau brought to the board's attention the escalating cost of electricity and gas this past month. She has placed a call into the company and is awaiting a callback for an explanation.

Director Techau reminded the board that she will be on vacation in October. Ken Wright made the motion to forego an October meeting unless there is an emergency. Bill Gallagher seconded. Motion passed.

With no further business, Bill Gallagher made a motion to adjourn at 6:19 pm. Gail Wright seconded the motion, and all trustees present voted "Aye".

The next regular scheduled board meeting is September 17, 2024, at 5:30 pm at the library.

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Jill Lawson, Acting Board Secretary