

**Agenda  
For November 19, 2024  
Board of Trustees Meeting  
Bement Public Library**

Call to order

Pledge of Allegiance

Approval of Consent Agenda

Time for Public Comments

Old Business:

1. Tabled:
  - a. Wildflower/butterfly garden/landscaping
  - b. Audit of library cards/patrons for expired accounts
  - c. Welcome packet
2. Streamline implemented on 11/07/2024
3. "Kids Are Fine Free" pilot
4. Per Capita Grant: Review and grant writing in process.
5. OMA and FOIA and Anti-Harassment Training links sent to the board.
6. Board By-Laws: review and changes?

New Business:

1. Computer updates with Windows 11 and Polaris
  - a. Five computers require a simple update
  - b. Two computers require replacement (Bruce's and Donna's) as they are not capable of running Windows 11 (both purchased under MG's leadership). Purchased.
2. Staff Holiday Party and Bonuses
3. Review of upcoming wage increases (minimum wage and merit): new minimum wage is \$15/hour.
4. Schedule for renovation with new desk/shelving.
5. Adoption of **Public Records Request Policy (FOIA)**
6. **Approval for electrical work after the new desk is installed.**

Adjournment

The next board meeting will be December 17, 2024 at 5:30 pm.